



# CRS 'mini' CHAT

September 2018

Neil  
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SALES & LETTING AGENT

## Back to School!



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## Welcome back!



It is good to be back and see all our children looking so smart in their new uniform. It has also been lovely to see some of our ex-Year 6s who have popped by in their secondary uniforms to let us know how they're getting on. Please also provide a PE Kit that can be kept in school.

The children have been busy in their new classes and have already started their new topics. For further information, please see our website.

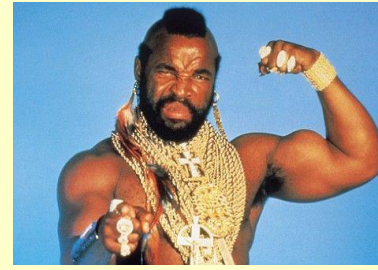
I am glad that the majority of you had a great summer and look forward to a fantastic Autumn Term. **Mrs Phillips**



**Check the website regularly so that you do not miss any dates.**

# BACK TO SCHOOL REMINDERS

Only small stud earrings and watches are allowed at school. This is for Health and Safety reasons. If you send your child to school in hooped earrings, there is a risk of tearing when in the playground/carrying out physical activity.



## Jewellery

## Walking Home



If you give permission for your child to walk home without adult supervision, you must put this in writing. A form is available from Lumina (our Office Manager).



ParentPay®

Please keep your Parent Pay account topped up so that the account does not go into debt. If debts go unpaid, you will be requested to provide a packed lunch for your child until the debt is cleared.

## Mobile Phones

If your child requires a mobile phone (e.g. if they walk home unsupervised), it will need to be kept in the Office with Emma or Lumina. Please give it to the Office in the morning and your child can collect it at the end of the day.



Please remember to sign up to School Ping to receive important information and dates. Password is available from the Main Office. If you do not sign up, you may not be aware of everything going on in our school community.





# GOLD SPORTS AWARD



Huge thanks to Mr Milsted, our Sports Lead.

## COOMBE ROAD IS GOLD!



We are delighted to announce that we, Coombe Road Primary, have achieved the School Games Gold Mark Award for the 2017/18 academic year.

The School Games Mark is a Government led award scheme launched in 2012, facilitated by the Youth Sport Trust to reward schools for their commitment to the development of competition across their school and into the community, and we are delighted to have been recognised for our success.

Our sporting achievements this year include:

A record number of children participating in sport;

Up to four sports clubs running each week;

Continuing involved with local charities and clubs including Albion in the Community, Sussex Sharks and Sustrans;

ECB Girls' Kwik Cricket County Finalists;

Winners of the Girls' Indoor Kwik Cricket Tournament.

With more Coombe Road students than ever competing in local inter-school competitions this year, we are extremely proud of our pupils for their dedication to all aspects of school sport, including those young volunteers, leaders and officials who made our competitions possible.

As part of our application, we were asked to fulfil criteria in the areas of participation, competition, workforce and clubs, and we are pleased that the hard work of everyone at our school has been rewarded this year.

A special thanks to all the parents and members of staff who have helped make this happen.

We look forward to applying once again in 2019!



# Attendance Letter #1

## September 2018

It is really important that as a community we do everything we can to raise our attendance figures. Children are required to be in school each day unless there are exceptional circumstances or medical reasons.



### HOLIDAY IN TERM TIME

As part of our on-going duty of care to children and as part of our safeguarding procedures, ensuring that our children attend school is of high priority. You are aware that as a school we **cannot** authorise holidays during term time, unless there are **exceptional circumstances**.

We do understand that holidays can be very expensive in the school holidays as we also have to go away at these times. Brighton & Hove have made the October half term 2 weeks again this year so hopefully the school community (including teachers and school staff) will be able to get away for a less-expensive holiday.

If you are planning to go away in term time, please fill in an 'Absence Request Form' which is available from the Front Office (ask Lumina). This will then be passed on to our Attendance Officer (Mrs Newing) and discussed at our Attendance Meeting (every Wednesday morning at 08:30). We will then let you know our decision but please remember that, unless there are **exceptional circumstances**, it is very unlikely that we can authorise the absence from school during term time. If the request for absence during term time has been declined and you still decide to take your child out of school then you will receive a letter from Brighton and Hove Council. This letter will be to inform you of your fine.

### Fine for going on holiday in term time:

£60 per parent/carer per child.

E.g. Two parents/carers take their child on an unauthorised holiday in term time = £60 + £60 (a total of **£120**). This doubles if it is not paid within 21 days (a total of **£240**)

If the fine remains unpaid, the Local Authority will seek Prosecution for non-payment under Caution.

***Please note that this money does not come to the school.***

### **Child Protection/Safeguarding Procedures related to Attendance:**

It is also important that you are clear about other absences from school and the procedures in place. If your child is regularly absent from school and their attendance falls below 95%, we will make contact. If their attendance falls below 90%, we will ask to meet with you. You may be required to provide medical evidence and be set attendance targets. You are also at risk of a fine (as above).

We also require appointment cards/letters for any medical appointments when a child is collected during the school day or arrives late. We ask that dental appointments are made out of school hours unless an emergency.

If your child is absent from school, you must call to let us know the reason for every day they are absent. If we do not hear from you – or cannot get hold of you – we may need to inform Brighton & Hove 'Front Door for Families' as a safeguarding concern. This is to ensure that we know your child is safe (and also yourselves) so please ensure you follow these procedures to avoid unnecessary concern. Please also ensure that emergency numbers are kept up-to-date.

It is important that you make an appointment with your child's Doctor if they have been ill for over 48 hours. For this reason, we will require medical evidence if your child has been absent for 3+ days unless there are exceptional circumstances or we have records of an existing condition.

Thank you for helping us improve attendance within our school and also helping your child get the most from the wonderful education we provide here at Coombe Road Primary School.